



**SOUTHERN NEVADA TRADES HIGH SCHOOL**

*Building a Brighter Future*

## **SOUTHERN NEVADA TRADES HIGH SCHOOL**

### **NOTICE OF PUBLIC MEETING-BUDGET HEARING**

The Southern Nevada Trades High School (SNTHS) will conduct a virtual public meeting on *Monday, July 10, 2023*, beginning at 3:00pm at the following Google Meets link:

[meet.google.com/coi-praq-qdf](https://meet.google.com/coi-praq-qdf)

This public meeting will be conducted in accordance with Nevada's Open Meeting Law, NRS 241.020.

Public Comment: Time for public comment will be provided at the beginning of the meeting regarding any agenda items on which action may be taken by the public body and again before the adjournment of the meeting on any matter within the jurisdiction of the Southern Nevada Trades High School Board. See NRS 241.020(2)(d)(3)(I).

Public comment may also be provided telephonically by utilizing the following conference call line: 1-424-255-9950; extension 176822#.

Finally, public comment may also be submitted in writing via email at [snthinfo@gmail.com](mailto:snthinfo@gmail.com) and any such public comment received prior to or during the meeting will be provided to the Board and included in the written minutes of the meeting.

A time limit of three (3) minutes, subject to the discretion of the Chair, will be imposed on public comments in order to afford all members of the public who wish to comment an opportunity to do so within the timeframe available to the Board. Public comment will not be restricted based on viewpoint.

The Board reserves the right to take agenda items out of order, items may be removed or delayed from the agenda at any time, and two or more items may be combined for consideration.

### **MINUTES OF THE MEETING**

#### **BOARD MEMBERS PRESENT**

Chair Brett Willis  
Vice Chair Rebecca Merrihew  
Secretary Kelly Gaines  
Tina Morgan  
Amber Karweick  
Kelly Suiter  
Michael Van  
Dan Wright

#### **BOARD MEMBER(S) ABSENT**

Amanda Moss  
Treasurer Lisa Jones

#### **ADVISORS**



Nat Hodgson – Absent  
Bob DeRuse – Present  
Kristin Dietz & Nick Mawad, EdTec - Present

**SNTHS STAFF**

Julie Carver – Present  
Candi Wadsworth - Present

**AGENDA**

- 1) Call to Order & Roll Call. Brett Willis called the meeting to order at 3:02.
- 2) Public Comment #1.  
*Public Comment will be taken during this agenda item regarding any item appearing on the agenda. No action may be taken on a matter discussed under this item until the matter is included on an agenda as an item on which action may be taken. See NRS 241.020. A time limit of three (3) minutes, subject to the discretion of the Chair, will be imposed on public comments. The Chair may allow additional public comment at his discretion. Public Comment #2 will provide an opportunity for public comment on any matter not on the agenda.*  
No public comment.
- 3) Approval of June 26, 2023, SNTHS Board Meeting Action Minutes. The Board will review and possibly approve the action minutes from the June 26, Board meeting.  
Brett Willis, Chair. **For Possible Action.**  
Rebecca Merrihew made a motion to approve the June ,26 2023 Meeting Minutes. Michael Van seconded. All in favor. No one opposed. Motion passed.
- 4) Committee Reports. **Information/Discussion**
  - a. Academics, Tina Morgan, Member  
Two faculty members have decided not to take their positions- CTE & Science. Principal Candi Wadsworth has posted the positions and is actively recruiting. Principal Wadsworth also shared that Pre-Service will begin for faculty on July 27<sup>th</sup> and Back to School Night for families is August 3<sup>rd</sup>. Chair Brett Willis suggested that the board could host a breakfast or lunch during Pre-Service.
  - b. Facilities, Rebecca Merrihew, Vice Chair  
Phase A is on schedule to be completed by July 14<sup>th</sup> and the TCO will be in hand in time for the SPSCA walk through July 26<sup>th</sup>. The floor waxing is being scheduled and furniture move in planned. A supply drive for students is under way by PWB.
  - c. Marketing, Kelly Gaines, Secretary  
NSA is hosting their Annual Luncheon this Thursday and Kelly Gaines will be discussing the 3 year journey of SNTHS and acknowledging donors. Executive Director, Julie Carver will present a school update. Rebecca Merrihew asked about hosting the industry at an event on campus and the board discussed and determined that it would be ideal to host once the school is open. Kelly Gaines and Julie Carver will meet to set a date.
  - d. Finance, Lisa Jones, Treasurer and Kristin Dietz from EdTec  
Lisa Jones was not present. Nick Mawad from EdTec presented the May Financials.
- 5) May 2023 Financials. Kristin Dietz will present the financials to the Board for approval. **For Possible Action**  
Nick Mawad from EdTec presented the May Financials. He stressed that the school is a strong financial position and that although there will be many expenses coming in the June and July financials that these are to be expected



and are reimbursable under CSP. As of May, the school had 87% remaining of their CSP funds. Brett Willis and Julie Carver requested information on the audit. Kristin Dietz shared that the school will not be audited this year and that we should begin our firm selection process in January 2024 at the latest.

Dan Wright made a motion to approve presented financials. Rebecca Merrihew seconded. All in favor. No one opposed. Motion passed.

- 6) Executive Director's Report. Executive Director Julie Carver will provide the Board with information and updates on incubation year planning. Julie Carver, Executive Director. **Information/Discussion.**

Julie Carver reported that the school has met all the pre-opening deadlines and held their last meeting with the SPCSA staff. The focus is now on pre-opening and meeting that checklist including health inspections and furnishings in preparation for the July 26<sup>th</sup> walkthrough. Brett Willis asked about Criminal Background checks and Julie Carver responded that we may be able to host fingerprinting on site during Pre-Service. Brett Willis also requested an update on the police patrols during pick up and drop off. Principal Wadsworth shared that Metro Police has offered to be on campus during those times (barring an emergency) but does not provide off duty police for hire. The board also discussed the status of the Emergency Operation Plan and Principal Wadsworth indicated that it has been submitted but is missing law enforcement and fire review and that SPCSA staff has stepped in to assist with these connections.

- 7) Enrollment. Executive Director Julie Carver will update the board on enrollment efforts. **Information/Discussion**

Current enrollment is 82 with many recent leads. Registrar Dawn Marsh is hopeful we may reach 100 this week. The school continues to work with Effct.org on digital media, Latino Outreach on canvas marketing and La Campesina Spanish Radio.

- 8) Transportation. Executive Director Julie Carver will present the SPCSA Transportation Grant and required Amendment to Charter to Include Transportation. **For Possible Action.**

Julie Carver presented the proposed transportation plan to the board for review. The grant funding is based on audited enrollment of 52 students at \$481 each leaving a significant gap to reach the \$66,000 required to outsource the bus this school year. She shared with the board the possibility of a true up in the fall and that regardless of the true up, the school has sufficient CSP and other funding sources to cover the cost. Dan Wright asked if we need to reverse the amendment if we are not funded and Julie Carver indicated no. The board discussed the advantages of transportation to enrollment, current family needs and traffic mitigation. They also discussed the best manner to spread the news to potential families if we are funded.

- Rebecca Merrihew made the following motion: I motion to approve the Southern Nevada Trades High School transportation plan and funding request for submission to the State Public Charter School Authority and approve the amendment request to add transportation of students to and from school, including a request for good cause exemption request to have the State Public Charter School Authority consider this amendment request outside of the established windows.

Tina Morgan seconded. All in favor. No one opposed. Motion passed.

- 9) Facility Lease Amendment. Chair Brett Willis will present a proposed amendment to the school's lease with Red Hook. **For Possible Action.**

Chair Brett Willis presented the lease amendment from Red Hook reflecting that we would only occupy and pay the lease for the Phase A portion until Phase B is completed and occupied. Michael Van indicated that he did not see any concerns with the amendment.

Rebecca Merrihew made the motion to approve the Lease Amendment #1. Kelly Suiter seconded. All in favor. No one opposed. Motion Passed.

- 10) Public Comment #2.



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No public comment

11) Adjournment.

Brett Willis adjourned the meeting at 4:02 PM. Next meeting is July 24, 2023, at 3:00.



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Supporting materials for items listed on the above-referenced agenda are available, at no charge, at the Southern Nevada Trades High School website, <https://www.snvtradeshighschool.org/> and by contacting Julie Carver, Executive Director via email at [snthsinfo@gmail.com](mailto:snthsinfo@gmail.com), or via phone at 702-758-3512.

In accordance with Nevada's Open Meeting Law, this public notice and agenda has been posted on or before July 5, 2023, as follows:

At the Southern Nevada Trades High School website <https://www.snvtradeshighschool.org/>  
and

At the State of Nevada's official website, <https://notice.nv.gov/>



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**DECLARATION OF POSTING**

Pursuant to NRS 53.045, I declare under penalty of perjury that the following is true and correct:

That on or before July 5, 2023 this Public Notice and Agenda was posted at the above-referenced websites and locations.

A handwritten signature in blue ink that reads "Julie Camar". The signature is written in a cursive, flowing style.

Southern Nevada Trades High School