



**SOUTHERN NEVADA TRADES HIGH SCHOOL**

*Building a Brighter Future*

## **SOUTHERN NEVADA TRADES HIGH SCHOOL**

### **NOTICE OF PUBLIC MEETING**

The Southern Nevada Trades High School (SNTHS) will conduct a virtual public meeting on **Monday, September 11, 2023**, beginning at 5:00pm at our school site 1580 Bledsoe Lane, Las Vegas, NV 89110 and the following Google Meets link:

[meet.google.com/mvp-tzah-gvd](https://meet.google.com/mvp-tzah-gvd)

This public meeting will be conducted in accordance with Nevada's Open Meeting Law, NRS 241.020.

Public Comment: Time for public comment will be provided at the beginning of the meeting regarding any agenda items on which action may be taken by the public body and again before the adjournment of the meeting on any matter within the jurisdiction of the Southern Nevada Trades High School Board. See NRS 241.020(2)(d)(3)(I).

Public comment may also be provided telephonically by utilizing the following conference call line: +1 626-346-9543 PIN: 170 687 012#

Finally, public comment may also be submitted in writing via email at [snthinfo@gmail.com](mailto:snthinfo@gmail.com) and any such public comment received prior to or during the meeting will be provided to the Board and included in the written minutes of the meeting.

A time limit of three (3) minutes, subject to the discretion of the Chair, will be imposed on public comments in order to afford all members of the public who wish to comment an opportunity to do so within the timeframe available to the Board. Public comment will not be restricted based on viewpoint.

The Board reserves the right to take agenda items out of order, items may be removed or delayed from the agenda at any time, and two or more items may be combined for consideration.

### **MINUTES OF THE MEETING**

#### **BOARD MEMBERS PRESENT**

Chair Brett Willis  
Vice Chair Rebecca Merrihew  
Secretary Kelly Gaines  
Kelly Suiter  
Amber Karweick  
Dan Wright  
Kent Lay

#### **BOARD MEMBER(S) ABSENT**

Amanda Moss  
Treasurer Lisa Jones  
Michael Van  
Tina Morgan



## ADVISORS

Nat Hodgson – Absent  
Bob Deruse – Present  
Kristin Dietz, EdTec – Present  
Nicholas Mawad, EdTec - Present

## SNTHS STAFF

Julie Carver, Executive Director – Present  
Candi Wadsworth, Principal - Present

## AGENDA

- 1) Call to Order & Roll Call.  
Brett Willis called meeting to order and recording began at 5:00 PM.
- 2) Public Comment #1.  
*Public Comment will be taken during this agenda item regarding any item appearing on the agenda. No action may be taken on a matter discussed under this item until the matter is included on an agenda as an item on which action may be taken. See NRS 241.020. A time limit of three (3) minutes, subject to the discretion of the Chair, will be imposed on public comments. The Chair may allow additional public comment at his discretion. Public Comment #2 will provide an opportunity for public comment on any matter not on the agenda.*  
No public comment.
- 3) Approval of August 14, 2023, SNTHS Board Meeting Action Minutes. The Board will review and possibly approve the action minutes from the August 14, Board meeting.  
Brett Willis, Chair. **For Possible Action.**  
Rebecca Merrihew made a motion to approve. Dan Wright seconded. All in favor. No one opposed. Motion passed.
- 4) Committee Reports. **Information/Discussion**
  - a. Academics, Tina Morgan, Member  
Candi Wadsworth gave an update in Tina Morgan's absence. All students have completed the first round of benchmark diagnostic testing in reading and math, except a couple students started today. The scores were very low. Small class sizes help the teachers identify the needs of each student. Some at 3<sup>rd</sup>/4<sup>th</sup> grade reading level. Tutoring will begin, and title funds to pay teachers for additional hours tutoring. Special Ed teacher is setting up plans with the individual students. Benchmark testing will be conducted a couple other times thought the school year. Students are wrapping up 10 hours OSHA training. Testing will be conducted the following week. Holding off on staffing a science teacher.
  - b. Facilities, Rebecca Merrihew, Vice Chair  
Fencing and landscaping done on West side of building. Waiting for approval for phase B permit and block wall. Cooper Roofing is donating new roof to school. Sierra Air is donating to service all old HVAC units. Pick 2 or 3 per year to replace. Focus Electric is donating all the lighting. The estimated time frame for permit approval and beginning phase B is November 2023.
  - c. Marketing, Kelly Gaines, Secretary  
No updates provided by Kelly Gaines. Julie Carver gave fundraising update of KB Home donation of \$25K. Potential school event in October. And general public community event in Spring. SNTHS is participating in the American Cancer Society Construction vs Cancer event on November 4<sup>th</sup>.



- d. Finance, Lisa Jones, Treasurer  
No bank balance available in Lisa Jones's absence
- 5) Bank Authorization. Treasurer Lisa Jones will present a recommendation to add Executive Director Julie Carver as a signer on the Valley Bank of Nevada Account. ***For Possible Action.***  
Brett Willis presenting recommendation of Julie Carver be added as signer on banking accounts. Rebecca Merrihew made a motion to approve. Kelly Suiter seconded. All in favor. No one opposed. Motion passed. Julie needs these meeting minutes to show approval.
- 6) July 2023 Financials. Kristin Dietz and Nicholas Mawad will present the financials to the Board for approval. ***For Possible Action***  
Nick Mawad went through financials; highlights include initial budget was passed with some unknowns because of first year operations. Passed on 200 students. Budget has been updated with current student enrollment. Further details of financials are provided in the recording and supplemental documents for this meeting.
- 7) Projection based on current enrollment. Kristin Dietz and Nicholas Mawad will present the current projections. ***Information/Discussion*** A current projection was presented that will be updated throughout the year.
- 8) Executive Director's Report. Executive Director Julie Carver will provide the Board with information and updates. Julie Carver, Executive Director. ***Information/Discussion.*** Julie Carver presented some positive feedback received from parents about the school.
- 9) Enrollment. Executive Director Julie Carver will update the board on enrollment numbers and efforts. ***Information/Discussion***  
78 students are currently enrolled and attending school. September 15<sup>th</sup> is the last day of accepting enrollments.
- 10) Faculty/Staff Pay. Executive Director Julie Carver will provide scenarios for a possible increase. ***For Possible Action***  
Julie Carver and Candi Wadsworth presented recommendations for bonuses for all SNTHS staff, totaling \$72,500 paid out in November of this year. Questions, clarification, and discussion around expectations, communications, security for positions, payout structure, etc. between Julie, Candi, and board members were had. Kent Lay made motion to approve half proposed bonus amount to be paid out in November, and strong consideration the other half be paid out in second half of school year based on financial strength on school. Nick confirmed this bonus amount is not included in the current forecast. Dan Wright seconded. All in favor. No one opposed. Motion passed.
- 11) Fingerprints. Executive Director Julie Carver will provide a follow-up report on fingerprinting services for the board. ***Information/Discussion***  
Board member fingerprints have been submitted for those present except for Dan Wright.
- 12) Board Procedure Manual. Member Dan Wright will review draft procedures. ***For Possible Action***  
Dan Wright and Julie Carver created adds to current by laws with review of ACE and review of other by laws. Dan went through the recommended additions for discussion, mainly regarding board terms, absences, and new members and number of members. Group comments were discussed and made. Dan Wright will complete changes for final draft and share with Michael Van for feedback. To be presented for approval at a future meeting.
- 13) Board Training. Board Chair Brett Willis will present for discussion the scheduling of board training. ***Information/Discussion***



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Discussion on when to have board training before board meetings or separate days. Group decided trainings will be at 3:00 PM on September 25, 2023, and October 23, 2023.

14) Public Comment #2.

*Public comment will be taken during this agenda item on any matter not on the agenda. See NRS 241.020(d)(3). No action may be taken on a matter raised under this item until the matter is included on an agenda as an item on which action may be taken. A time limit of three (3) minutes, subject to the discretion of the Chair, will be imposed on public comments. The Chair may allow additional public comment at her discretion.*

No public comment.

15) Adjournment.

Brett Willis adjourned meeting at 6:34 PM.

Supporting materials for items listed on the above-referenced agenda are available, at no charge, at the Southern Nevada Trades High School website, <https://www.snvtradeshighschool.org/> and by contacting Julie Carver, Executive Director via email at [snthsinfo@gmail.com](mailto:snthsinfo@gmail.com), or via phone at 702-758-3512.

In accordance with Nevada's Open Meeting Law, this public notice and agenda has been posted on or before September 6, 2023, as follows:

At the Southern Nevada Trades High School website <https://www.snvtradeshighschool.org/>  
and

At the State of Nevada's official website, <https://notice.nv.gov/>

### DECLARATION OF POSTING

Pursuant to NRS 53.045, I declare under penalty of perjury that the following is true and correct:

That on or before September 6, 2023 this Public Notice and Agenda was posted at the above-referenced websites and locations.

Southern Nevada Trades High School