



SOUTHERN NEVADA TRADES HIGH SCHOOL

Building a Brighter Future

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NOTICE OF PUBLIC MEETING

The Southern Nevada Trades High School (SNTHS) will conduct a virtual public meeting on ***Monday, February 12, 2024***, beginning at 5:00pm at our school site 1580 Bledsoe Lane, Las Vegas, NV 89110 and the following Google Meets link:

meet.google.com/mvp-tzah-gvd

This public meeting will be conducted in accordance with Nevada's Open Meeting Law, NRS 241.020.

Public Comment: Time for public comment will be provided at the beginning of the meeting regarding any agenda items on which action may be taken by the public body and again before the adjournment of the meeting on any matter within the jurisdiction of the Southern Nevada Trades High School Board. See NRS 241.020(2)(d)(3)(I).

Public comment may also be provided telephonically by utilizing the following conference call line: +1 626-346-9543 PIN: 170 687 012#

Finally, public comment may also be submitted in writing via email at snthinfo@gmail.com and any such public comment received prior to or during the meeting will be provided to the Board and included in the written minutes of the meeting.

A time limit of three (3) minutes, subject to the discretion of the Chair, will be imposed on public comments in order to afford all members of the public who wish to comment an opportunity to do so within the timeframe available to the Board. Public comment will not be restricted based on viewpoint.

The Board reserves the right to take agenda items out of order, items may be removed or delayed from the agenda at any time, and two or more items may be combined for consideration.

Board Members Present:

Officers: Brett Willis, Chair; Rebecca Merrihew, Vice Chair; Lisa Jones, Treasurer; Kelly Gaines, Secretary

Directors: Amber Hogan, Kelly Suiter, Dan Wright

Board Members Absent:

Directors: Kent Lay, Tina Morgan, Amanda Moss, Michael Van

Guests Present:

Nicholas Mawad, EdTec

Guests Absent:

Bob DeRuse, Advisory Board

Kristin Dietz, EdTec

Karen Gordon, SPCSA

SNTHS Staff Present:

Julie Carver, Executive Director

Candi Wadsworth, Principal



Meeting Minutes

- 1) Call to Order & Roll Call.
Brett Willis called meeting to order and recording began at 5:03 PM PST. Attendees listed above.
- 2) Public Comment #1.
Public Comment will be taken during this agenda item regarding any item appearing on the agenda. No action may be taken on a matter discussed under this item until the matter is included on an agenda as an item on which action may be taken. See NRS 241.020. A time limit of three (3) minutes, subject to the discretion of the Chair, will be imposed on public comments. The Chair may allow additional public comment at his discretion. Public Comment #2 will provide an opportunity for public comment on any matter not on the agenda.
No public comment.
- 3) Approval of January 8, 2024, SNTHS Board Meeting Action Minutes. The Board will review and possibly approve the action minutes from the January 8, 2024, Board meeting.
Brett Willis, Chair. **For Possible Action.**
Rebecca made a motion to approve. Dan Wright seconded. All in favor. No one opposed. Motion passed.
- 4) Review of Final Site Evaluation Report. Karen Gordon, Chair of SNTHS Site Visit will present and discuss the finding of SNTHS site visit. **Information/Discussion**
Karen Gordon was not present to discuss. Julie Carver presented the site visit results, including parent, student, and staff comments. Documents reviewed in the meeting were provided along with the meeting agenda. No strong recommendations for SNTHS.
- 5) Committee Reports. **Information/Discussion**
 - a. Academics, Tina Morgan, Member
Update provided by Candi Wadsworth. Retesting during spring break, due to technical and facility interruptions during first round of testing. Parent meetings scheduled in March after spring break. Encouraging current student families to bring other families interested in having their kids attend next year. SNTHS staff continuing to work with other schools for next year student enrollments. Parent surveys went out in January, primary concerns included lunches and construction completion. Planning future staffing for next school year.
 - b. Facilities, Rebecca Merrihew, Vice Chair
Switch Gear being delivered tomorrow. Phase B construction is underway, mainly framing of walls. Have run into some minor facilities issues, nothing interfering with having to stop school days.
 - c. Marketing, Kelly Gaines, Secretary
Kelly Gaines provided update on fundraising, receiving \$50,000 donation from the Nevada Subcontractors Association. Additional fundraising asks will be direct to individuals or company and based on the timing of dollar needs. Julie Carver provide update on receiving \$75,000 from SNHBA and a pledge of \$100,000 from Beazer Homes. SNTHS presence past events; NSA Membership Networking Social, WWS Award Night. SNTHS presence in future events; SNHBA Golf Tournament, HomeAid/NSA Target Shoot, and Rock N Roll Marathon.
 - d. Finance, Lisa Jones, Treasurer
Bank Balance, \$806,907
- 6) Investment of Funds. Board Treasurer will present a plan for potentially moving some of our operating funds to a higher yield account. **For Possible Action.**



Lisa researched MM rates with different banks. US Bank had the highest rate of 4.5%. Kelly Gaines recommended looking into Meadows and Flagstar, as service and rates have been great for NSA as a non-profit, with smaller balances. Kelly Gaines will provide Lisa with contacts. Will be presented next meeting for Board Approval.

- 7) December 2023 Financials including SPCSA performance metrics. Kristin Dietz and Nicholas Mawad will present the financials to the Board for approval. ***For Possible Action***
Nick Mawad presented December 2023 Financials, was provided along with the meeting agenda.
Rebecca Merrihew made a motion to approve. Lisa Jones seconded. All in favor. No one opposed. Motion passed.
- 8) Reduction to Approved Enrollment Cap. Board Chair Brett Willis will present an enrollment amendment and Good Cause Exemption Letter requested by SPCSA to be presented in their March 1st board meeting. ***For Possible Action.***
Rebecca Merrihew made a motion to approve. Dan Wright seconded. All in favor. No one opposed. Motion passed.
- 9) Budget Amendment. Nicholas Mawad and Kristin Dietz will present the proposed budget amendment. ***For Possible Action.***
Nick Mawad presented the Budget Amendment, was provided along with the meeting agenda.
The submission of this amendment will also include the meeting minutes for today's meeting, need from Kelly Gaines by Friday, February 16, 2024.
Rebecca Merrihew made a motion to approve. Amber Hogan seconded. All in favor. No one opposed. Motion passed.
- 10) Audit Committee Formation. Board Chair Brett Willis will present, and the Board will discuss members to serve on the Audit Committee. ***For Possible Action.***
The members that will serve on this committee are Lisa Jones with Chair, Michael Van, Dan Wright, Brett Willis and Julie Carver.
Rebecca Merrihew made a motion to approve this committee. Amber Hogan seconded the motion. All in favor. No one opposed. Motion passed.
- 11) Audit Engagement. Chair Brett Willi will request authorization from the Board for the Audit Committee to vet and select an audit firm. ***For Possible Action.***
Rebecca Merrihew made a motion to approve. Dan Wright seconded. All in favor. No one opposed. Motion passed.
- 12) Executive Director's Report. Executive Director Julie Carver will provide the Board with information and updates. Julie Carver, Executive Director. ***Information/Discussion.***
Julie's ED report were updates provided in agenda item number 4 and 5.a.
- 13) Enrollment. Executive Director Julie Carver will update the board on application numbers for 2024-25. ***Information/Discussion***
All current 87 students have re-enrolled for next school year. An additional 60 other students considered fully enrolled with documents. Still on goal of 300 students for next school year. Specific marketing efforts for finding CTE instructors; including email blasts to trade association members.
- 14) Public Comment #2.
Public comment will be taken during this agenda item on any matter not on the agenda. See NRS 241.020(d)(3). No action may be taken on a matter raised under this item until the matter is included on an agenda as an item on which action may be taken. A time limit of three (3) minutes, subject to the discretion of the Chair, will be imposed on public comments. The Chair may allow additional public comment at her discretion.



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No public comment.

15) Adjournment.

Brett Willis adjourned meeting at 6:29 PM PST.

Supporting materials for items listed on the above-referenced agenda are available, at no charge, at the Southern Nevada Trades High School website, <https://www.snvtradeshighschool.org/> and by contacting Julie Carver, Executive Director via email at snthinfo@gmail.com, or via phone at 702-758-3512.

In accordance with Nevada's Open Meeting Law, this public notice and agenda has been posted on or before February 7, 2024, as follows:

At the Southern Nevada Trades High School website <https://www.snvtradeshighschool.org/>
and

At the State of Nevada's official website, <https://notice.nv.gov/>

DECLARATION OF POSTING

Pursuant to NRS 53.045, I declare under penalty of perjury that the following is true and correct:

That on or before February 7, 2024 this Public Notice and Agenda was posted at the above-referenced websites and locations.

Southern Nevada Trades High School