



**SOUTHERN NEVADA TRADES HIGH SCHOOL**

*Building a Brighter Future*

## **SOUTHERN NEVADA TRADES HIGH SCHOOL**

### **NOTICE OF PUBLIC MEETING**

The Southern Nevada Trades High School (SNTHS) will conduct a virtual public meeting on **Wednesday, November 16, 2022**, beginning at 3:00pm at the following Google Meets link:

[meet.google.com/coi-praq-qdf](https://meet.google.com/coi-praq-qdf)

This public meeting will be conducted in accordance with Nevada's Open Meeting Law, NRS 241.020.

Public Comment: Time for public comment will be provided at the beginning of the meeting regarding any agenda items on which action may be taken by the public body and again before the adjournment of the meeting on any matter within the jurisdiction of the Southern Nevada Trades High School Board. See NRS 241.020(2)(d)(3)(I).

Public comment may also be provided telephonically by utilizing the following conference call line: 1-424-255-9950; extension 176822#.

Finally, public comment may also be submitted in writing via email at [snthinfo@gmail.com](mailto:snthinfo@gmail.com) and any such public comment received prior to or during the meeting will be provided to the Board and included in the written minutes of the meeting.

A time limit of three (3) minutes, subject to the discretion of the Chair, will be imposed on public comments in order to afford all members of the public who wish to comment an opportunity to do so within the timeframe available to the Board. Public comment will not be restricted based on viewpoint.

The Board reserves the right to take agenda items out of order, items may be removed or delayed from the agenda at any time, and two or more items may be combined for consideration.

### **MINUTES OF THE MEETING**

#### **BOARD MEMBERS PRESENT**

Chair Brett Willis  
Vice Chair Rebecca Merrihew  
Member Kent Lay  
Member Tina Morgan  
Member Kelly Suiter  
Member Dan Wright  
Member Amber Karweick  
Member Lisa Jones  
Member Michael Van

#### **BOARD ABSENT**

Member Kelly Gaines  
Member Amanda Moss



### STAFF PRESENT

Julie Carver, Executive Director

### BOARD ADVISORS PRESENT

Bob Deruse, Executive Director of ACE High School

### BOARD ADVISORS ABSENT

Nat Hodgson, CEO of SNHBA

Jana Wilcox, Executive Director of Opportunity 180

1) Call to Order & Roll Call.

Chair Brett Willis took roll call and called meeting to order at 3:04 PM.

2) Public Comment #1.

*Public Comment will be taken during this agenda item regarding any item appearing on the agenda. No action may be taken on a matter discussed under this item until the matter is included on an agenda as an item on which action may be taken. See NRS 241.020. A time limit of three (3) minutes, subject to the discretion of the Chair, will be imposed on public comments. The Chair may allow additional public comment at his discretion. Public Comment #2 will provide an opportunity for public comment on any matter not on the agenda.*

No public comment.

3) Approval of October 31, 2022, SNTHS Board Meeting Action Minutes. The Board will review and possibly approve the action minutes from the October 31, 2022, Board meeting.

Brett Willis, Chair. ***For Possible Action.***

Rebecca Merrihew made a motion for approval of October 31, 2022 SNTHS Board Meeting Minutes. Amber Karweick seconded. No one opposed. All in favor. Motion passed.

4) Committee Reports. ***Information/Discussion***

a. Academics, Tina Morgan, Member

No updates from Tina Morgan. Julie Carver stated posting of principal hire job posting. Applicants will be sent to Committee and ACE HS for review.

b. Facilities, Rebecca Merrihew, Vice Chair

50% of drawings are completed by Tommy and almost ready for submittal for permits. Julie Carver has approved some designs. Tina Morgan unable to attend SUP meeting.

c. Marketing, Kelly Gaines, Member

Kelly Gaines absent from meeting, no update provided by her. Brett Willis provided update on the kick-off event from November 2<sup>nd</sup>. Deemed successful and received a few large donations and pledges.

Kent Lay provided an update on grants available from NSCB Commission on Construction Education.

d. Finance, Lisa Jones, Treasurer

Lisa Jones and Brett Willis had a meeting with EdTec, review processing of bills, accounting, etc. Lisa confirmed with Julie Carver that her payroll is being processed appropriately. Bank balance is \$373,392.

5) Executive Director's Report. Executive Director Julie Carver will provide the Board with information and updates regarding the following:

a. Outreach efforts

b. Draft Budget Update

c. Incubation Year Planning

Julie Carver, Executive Director. ***Information/Discussion.***

Working with Latino Outreach Solutions. No meetings/events set due Thanksgiving holiday. A couple have been tentatively scheduled in December.



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Julie met with Vince, from Carpenters Union. Interest in helping and support of school. Further discussions will be scheduled.

The revised budget was sent to the board for review and will be submitted for approval in 11/28/2022 meeting.

Details provided in separate attachment from public notice.

Google email accounts have been created. Julie will be providing credentials this week.

Julie Carver is ordering new business cards.

- 6) MOU with ACE High School. Chair, Brett Willis and Advisory Member Bob De Ruse will present the draft MOU for discussion. ***Information/Discussion***  
Bob Deruse have reviewed and blue inked suggested changes/adds/etc along with financial impact. Details provided in a separate attachment from public notice. Clean version will be provided in next meeting to move forward for action.
- 7) Engagement Letter, Mark J. Gardberg. Chair, Brett Willis will present the engagement letter for possible Board approval. ***For Possible Action***  
Michael Van provided feedback/comments to the group in that not necessary to sign the engagement letter at this time. Would recommend signing once needed. Michael Van made a motion to hold off signing engagement letter, Tina Morgan seconded. No one opposed. All in favor. Motion passed.  
In addition, Michael Van provided clarification between a member of the board and the company's bidding for jobs on the school. They are two different things.
- 8) Public Comment #2.  
*Public comment will be taken during this agenda item on any matter not on the agenda. See NRS 241.020(d)(3). No action may be taken on a matter raised under this item until the matter is included on an agenda as an item on which action may be taken. A time limit of three (3) minutes, subject to the discretion of the Chair, will be imposed on public comments. The Chair may allow additional public comment at her discretion.*  
No public comment.
- 9) Adjournment.  
Chair Brett Willis adjourned meeting at 3:34 PM.  
Next meeting is Monday November 28, 2022 at 3:00 PM.

Supporting materials for items listed on the above-referenced agenda are available, at no charge, at the Southern Nevada Trades High School website, <https://www.snvtradeshighschool.org/> and by contacting Julie Carver, Executive Director via email at [snthinfo@gmail.com](mailto:snthinfo@gmail.com), or via phone at 702-758-3512.

In accordance with Nevada's Open Meeting Law, this public notice and agenda has been posted on or before November 10, 2022 as follows:

At the Southern Nevada Trades High School website <https://www.snvtradeshighschool.org/>  
and

At the State of Nevada's official website, <https://notice.nv.gov/>



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**DECLARATION OF POSTING**

Pursuant to NRS 53.045, I declare under penalty of perjury that the following is true and correct:

That on or before November 10, 2022, this Public Notice and Agenda was posted at the above-referenced websites and locations.

A handwritten signature in blue ink that reads "Julie Camar". The signature is written in a cursive, flowing style.

Southern Nevada Trades High School