



SOUTHERN NEVADA TRADES HIGH SCHOOL

*Building a Brighter Future*

SOUTHERN NEVADA TRADES HIGH SCHOOL

## MEETING MINUTES

### NOTICE OF PUBLIC MEETING

The Southern Nevada Trades High School (SNTHS) will conduct a virtual public meeting on **Monday, November 18, 2024**, beginning at 5:00pm at our school site 1580 Bledsoe Lane, Las Vegas, NV 89110 and the following Google Meets link:

[meet.google.com/kpn-jnnk-pwx](https://meet.google.com/kpn-jnnk-pwx)

This public meeting will be conducted in accordance with Nevada's Open Meeting Law, NRS 241.020.

Public Comment: Time for public comment will be provided at the beginning of the meeting regarding any agenda items on which action may be taken by the public body and again before the adjournment of the meeting on any matter within the jurisdiction of the Southern Nevada Trades High School Board. See NRS 241.020(2)(d)(3)(I).

Public comment may also be provided telephonically by utilizing the following conference call line: +1 626-346-9543  
PIN: 170 687 012#

Finally, public comment may also be submitted in writing via email at [snthsinfo@gmail.com](mailto:snthsinfo@gmail.com) and any such public comment received prior to or during the meeting will be provided to the Board and included in the written minutes of the meeting.

A time limit of three (3) minutes, subject to the discretion of the Chair, will be imposed on public comments in order to afford all members of the public who wish to comment an opportunity to do so within the timeframe available to the Board. Public comment will not be restricted based on viewpoint.

The Board reserves the right to take agenda items out of order, items may be removed or delayed from the agenda at any time, and two or more items may be combined for consideration.

#### **Board Members Present:**

**Officers:** Brett Willis, Chair; Rebecca Merrihew, Vice Chair; Lisa Jones, Treasurer

**Directors:** Amber Hogan, Tina Morgan, Kelly Suiter, Dan Wright & Carlos Zuluaga

#### **Board Members Absent:**

**Officers:** Kelly Gaines, Secretary

**Directors:** Kara Arenas, Tina Frias, Michael Van

#### **Guests:**

Bob DeRuse, Advisory Board

Nicholas Mawad, EdTec

Brian Hardy, Velez-Hardy

#### **SNTHS Staff:**

Julie Carver, Executive Director

Candi Wadsworth, Principal

## AGENDA



- 1) Call to Order & Roll Call.  
Brett Willis started meeting and Julie Carver began recording at 5:03 PM. Brett Willis took roll call of Board Members.
- 2) Public Comment #1.  
*Public Comment will be taken during this agenda item regarding any item appearing on the agenda. No action may be taken on a matter discussed under this item until the matter is included on an agenda as an item on which action may be taken. See NRS 241.020. A time limit of three (3) minutes, subject to the discretion of the Chair, will be imposed on public comments. The Chair may allow additional public comment at his discretion. Public Comment #2 will provide an opportunity for public comment on any matter not on the agenda.*  
No public comment.
- 3) Approval of October 14, 2024, SNTHS Board Meeting Action Minutes. The Board will review and possibly approve the action minutes from the October 14, 2024 Board meeting.  
Brett Willis, Chair. **For Possible Action.**  
Rebecca Merrihew made a motion to approve the October 14, 2024 meeting minutes. Tina Morgan seconded. All in favor. No one opposed. Motion passed.
- 4) Audit. The Audit committee and the auditors from Velez-Hardy will present the audit report to the board.  
**For possible Action**  
Brian Hardy went through the audit report. Main points, reason for audit is for fair and accuracy of how the financials are presented. Provided a high-level overview of financial statements from perspective of charter school versus other business financials. Reported a clean audit with no findings.  
Lisa Jones made a motion to approve the audit report. Carlos Zuluaga seconded. All in favor. No one opposed. Motion passed. Brett Willis signed the letter.
- 5) Committee Reports. **Information/Discussion**
  - a. Academics, Tina Morgan, Member  
No updates given/provided by Tina Morgan. Candi Wadsworth discussed the academic intervention program that went well. Benchmark for gains in January.
  - b. Facilities, Rebecca Merrihew, Vice Chair  
Commission hearing coming, no date was provided.
  - c. Marketing, Kelly Gaines, Secretary  
No update.
  - d. Finance, Lisa Jones, Treasurer  
Bank Balance \$140,365. \$175,000 Construction tech grant approved; letter received.
  - e. Audit Committee, Lisa Jones, Treasurer  
No acknowledgment of this agenda item in the meeting.
- 6) Committee revisions. Chair Brett Willis will propose changes to the board committees for discussion and possible approval. **For Possible Action.**  
Tina Morgan expressed that she doesn't think Academics is needed with Candi providing Principal updates. Julie Carver suggested the following committees: Governance, Financial, and Building projects for the students. Retain Audit and Finance, Academics, Governance committees but not report each month. Disband Facilities and Marketing committee. Begin CTE Build committee chaired by Rebecca Merrihew for student building projects.  
Tina Morgan made a motion to approve the retention, disband and new committees stated. Rebecca Merrihew seconded. All in favor. No one opposed. Motion passed.



- 7) Principal Report. Ms. Wadsworth will report on the classroom management and intervention strategies.  
**Information/Discussion**  
Kids are falling into place with new behavioral plan. Teachers had professional development and reset classroom expectations at the beginning of the quarter. The intervention program has begun and is doing well. Implemented student incentive programs and clubs. 186 current student count.
- 8) SPCSA Organizational Framework. Chair Brett Willis will update the board on the new SPCSA Framework and the plan for board training. **Information/Discussion.**  
SPCSA has adopted a new rating/ranking system effective this academic year and will be providing training for board members to go through.
- 9) September 2024 Financials. Nicholas Mawad will present the financials and cash flow to the Board for approval. **For Possible Action**  
Excluding further auditing discussions, because Brian Hardy provided earlier in the meeting. Revenue: ~\$196K. Expenses: ~\$364K, October rent was paid in September. Cash: ~\$226K. CSP grant remaining: ~\$148K. Pressing priority is cash flow management. Full details and supplemental documents provided in board packet.  
Rebecca Merrihew made a motion to approve presented financials. Tina Morgan seconded. All in favor. No one opposed. Motion passed.
- 10) Marketing Report. Executive Director Julie Carver will update the Board on enrollment and fundraising efforts as well as the possibility of engaging a marketing firm. **Information/Discussion**  
This monthly report will include enrollment, fundraising and community outreach initiatives. Social media launch today. Julie Carver joined Henderson Chamber of Commerce Construction committee. Received grant approval of \$175K from NSCB Commission on Construction Education. Currently interviewing Marketing companies to provide proposals for marketing plans.
- Executive Director's Report. Executive Director Julie Carver will provide the Board with information and updates. Julie Carver, Executive Director. **Information/Discussion.**
- Tomorrow is CSP follow-up visit, teachers and students will be interviewed by Opportunity 180. Received increased transportation funds from SPSCA.
- Next Board Meeting is December 9, 2024.
- Public Comment #2.  
*Public comment will be taken during this agenda item on any matter not on the agenda. See NRS 241.020(d)(3). No action may be taken on a matter raised under this item until the matter is included on an agenda as an item on which action may be taken. A time limit of three (3) minutes, subject to the discretion of the Chair, will be imposed on public comments. The Chair may allow additional public comment at her discretion.*  
No public comment.
- 11) Adjournment.  
Meeting adjourned at 6:21 PM.

Supporting materials for items listed on the above-referenced agenda are available, at no charge, at the Southern Nevada Trades High School website, <https://www.snvtradeshighschool.org/> and by contacting Julie Carver, Executive Director via email at [snthinfo@gmail.com](mailto:snthinfo@gmail.com), or via phone at 702-758-3512.



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In accordance with Nevada's Open Meeting Law, this public notice and agenda has been posted on or before November 13, 2024, as follows:

At the Southern Nevada Trades High School website <https://www.snvtradeshighschool.org/>  
and

At the State of Nevada's official website, <https://notice.nv.gov/>

**DECLARATION OF POSTING**

Pursuant to NRS 53.045, I declare under penalty of perjury that the following is true and correct:

That on or before November 13, 2024, this Public Notice and Agenda was posted at the above-referenced websites and locations.

Southern Nevada Trades High School